

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
January 12, 2021**

**Attendance:**

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Brent Van Den Berg		Jeannine Glasby (District Admin. Asst.)
	Ginny DeJong	Excused:	Paul Richardson
			Ted Stahl

Debbie called the meeting to order at 6:30 p.m.  
All Stood for the Pledge of Allegiance

**Minutes:** Minutes for December 8, 2020 were reviewed. Brent *moved* to accept the minutes. Debbie *seconded*. *Approved*.

**Treasurer's Report and Financial Matters:**

- December review and check signing. Brent *moved* to accept; Ginny *seconded*. Report *approved*.

**Public Comment/Correspondence:** A Donation Letter to Shane and Mindy Young was reviewed by the Board and will be sent.

**Resolution 2021-0101** – Resolution of the Fort Lewis Mesa Fire Protection District Establishing a Time and Place of Regular Meetings and Designating Places for the Posting of Notices of Regular and Special Meetings was *adopted* and signed.

**Office Manager Report-Out:**

- The Board *approved* and signed the Audit Engagement Letter from Todd Beckstead.
- Jeannine reported the YTD receipt from the CVRF Reserve Grant is: \$22,790.33.
- The 2021 Budget Package was presented to the Board. Debbie asked if the De-Gallagherization should be included in the Budget Message. Jeannine said she would find out and would do so if so. The Board approved the Package, and the documents were signed.

**Fire Chief Report-Out:**

- The Board ok'd the Chief starting the discussion regarding 457 retirement plan through FPPA being made available to employees. It was on the Agenda under New Business. What are the rules governing it? The Board agreed to look at it.
- Two bids for the replacement of carpet at Station 3 were given to the Board. The state of deterioration of present carpet could present a tripping hazard. Brent will get contact information for another possible source. The Board agreed with replacing the carpet when a bid is approved.

- Martha Schmitt has resigned from cleaning Stations 1 & 3 monthly. The Chief is looking for someone to fill the need, in-house first.
- The 2021 Training Calendar was presented to the Board.
- FLMFPD got cleared for our frequency to be connected to the Motorola radios that had been donated.
- Travis' prepared Apparatus Cost spreadsheet was presented to the Board. There was discussion about decisions being made to ensure apparatus were cost effective.
- Grant guidance was requested by the Chief. Suggested possibilities were another grant to replace the old medic; Brent- possibly PPE grant. Board reminded Chief the budget line is approved and he can use his judgement.
- A COVID Immunization Clinic is being done by a neighboring district. The Chief asked the Board if they thought that would be something for our district. The consensus was no. All agreed.
- The Chief reported that he had once again been voted as the Chair for La Plata County Chief's Assoc. for 2021.
- 30 Responders on the roster; 11 EMT's (1-retest, 1-coming up to take the April class.) 224 calls YTD.
- EVOC training is ongoing.
- Travis is ready to test for the CO Firefighting Instructor I Academy he attended. In Person testing will probably resume, it has been announced.
- Winter Wildland Academy coming up. A February class for Engine Boss is a possibility for the Chief to attend.
- Chief walked with the Board to look over the Expansion progress. They chose the drywall texture for the new bay.

**Old Business:** Action Item List:


- Action Items reviewed.
- Item 349 marked completed; 352- date for Strat Plan Workday was changed to February 7<sup>th</sup> @ 10am.

**New Business:** Previously discussed.

**Executive Session:** None

Meeting Adjourned at 8:33.

Respectfully submitted,



Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District