

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
June 11, 2019**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Paul Richardson	Excused: Ginny DeJong Ted Stahl

Debbie asked that the Pledge of Allegiance continue to be added to the Agenda.

Minutes: Minutes for the May 14th meeting were **approved** with a **motion** from Brent and **seconded** by Paul.

Treasurer's Report:

- The May financial reports were reviewed by the Board. There was a **motion** for approval by Brent and **seconded** by Paul. **Motion Passed.**
- Checks were reviewed and signed

Public Comment:

- None

Office Managers Report:

- Jeannine informed the Board that the Audit Exemption Application was accepted by the State Auditor's Office.
- A mailing list letter from LPWWA went before the Board hoping for more subscribers and input on interest in the next direction after the original installation for Phase 1 is completed.
- Chief asked for ideas on where the stake should be put for the tap spot, taking into consideration the expansion work that would be being done on Station 1. It was decided that to the East of where the fuel tanks are would be best.

Fire Chief Report-Out:

- 29 Responders on the Roster; 24 responded in the rolling quarter.
- The modulars were given to the Department. The Chief found someone who will pull them out here for \$500/ea. They are also willing to do setup for approx. \$1000/ea. The Chief is aiming for Turnkey on the set up. The possibility was discussed and then Debbie **motioned**; Paul **seconded** moving forward to integrate them into Station 5. Paul has metal studs to donate for the integration. The space for training, etc. will be welcomed.

- The Auxiliary's yard sale raised more than a \$1000. Their efforts supporting the Department are appreciated.
- There are still slots available for the Mental Health 1st Aid class that is being held on July 27th in the Breen Community Building. Chief says that some of the Responders have signed up.
- The stove and 4 culverts donated by Ted and Donna Stahl have been delivered and picked up.
- Chief asked for guidance on bonus request. Debbie said it could be done under New Business and Executive Session

Old Business:

- Action Items were reviewed.
- Brent said the quoted cost from Jay Lynch for engineering plans were too high. He will look into it further. The messages he has left Bill Birza have gone unanswered.
- Debbie presented the lease she was able to get signed with the 9R School District for the land for Station 6. It is a 10-year lease @ \$100/yr. with the desire from both sides for it to continue indefinitely as they work on the title.

New Business:

- Chief requested consideration of a personnel matter. Since both personnel were present and Executive Session was refused no Executive Session was held. Chief gave reasoning behind his request for the Board to consider a 10% of base pay, bonus for Jeannine and also for himself, part of which was, the time he is spending covering for the Reserve Responder program that they have not been able to have up and running for need of more training. The budget having been set aside for it. Debbie Recused herself from the vote. Brent **moved** to approve, and Paul **seconded** it. It was **approved**.

Meeting adjourned at 8:30.



Respectfully submitted,

Jeannine Glasby
 Secretary to the Board
 Fort Lewis Mesa Fire Protection District