

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
May 14, 2019**

Attendance:

Directors: Debbie Lee
Ginny DeJong
Ted Stahl

Others: John Lee (Fire Chief)
Jeannine Glasby (District Admin.
Asst.)

Excused: Brent Van Den Berg

Absent: Paul Richardson

Debbie Lee called the meeting to order at 6:40 p.m.

Minutes: Minutes for the April 9, 2019 meeting were **accepted** with a **Motion** from Ginny; **Seconded** by Debbie. Minutes **approved**.

Treasurer's Report:

- The March financial reports were reviewed by the Board. Ginny **moved** to approve; It was **seconded** by Ted. Motion **Passed**.
- Checks were reviewed and signed

Public Comment:

None

Office Managers Report:

- The requested letter from the IRS stating our filing status, was given to Debbie for the purpose of complying with the LPEA Capital Improvement Grant requirements.
- Jeannine was given Authorization to engage Think Network Technologies for help to resolve issues on the office computer, by a **motion** from Debbie. Ginny **seconded** it. Motion **passed**.
- Jeannine will label the computers that are having files backed up with Carbonite to identify easily.

Fire Chief Report-Out: Highlights are below:

- Baylee Beals and David Lee's Volunteer applications were presented to the Board. Chief shared that the value of the JrFF program brought these two volunteers to the regular program. Debbie **motioned** to accept the applications; Ted **seconded**. Motion **passed**.

- Recruitment is in full swing. Chief will switch the banners to be more noticeable on the Sta 1 & 3 doors.
- Bids went out from CDOT for some tree pruning to be done for visibility by Station 2.
- There has not yet been response to the letter Debbie wrote/sent to the Board of County Commissioners requesting an exemption clause be put in for FLMFPD as they write policy for ambulance licensing, as they are considering making it mandatory for the Medic Unit drivers to be EMT's as well.
- Ambulance and Medical Equipment Grant have gone through all three review Boards. Chief appeared to answer questions at the last two.
- Wildland training completed. Chief feels the training experience went very well and was valuable.
- The donated Expedition is running well for the time being. Chief asked for authorization to look into a retired Sheriff's Dept. Tahoe for Department use. The Board felt it was worth pursuing.
- 29 Responders on the Roster; 24 responded this rolling quarter; 7 responders on the largest call in April. 2 JrFF apps handed out; 1 attended training. 86 calls TD (60 last year).
- The Department has 8 Board Certified EMTs. The EMS Grant will reimburse for all the trainings that have passed the National Registry testing.
- EMR in the wings; EVOC ongoing, Chief Officers Trainings completed for Chief after one-and-a-half-year commitment; Travis will be attending the Colorado Summer Wildland Academy; Travis is putting together the team for Tri-State training in August, in Gallup, NM.
- Getting the hydrants working is a priority this summer.
- Discussion was had regarding the 2 modular units from Upper Pine FPD. It was decided to not take them on at this time if Chief can get out of it.
- Debbie has signed her portion of the Station 6, 10-year lease with 9R.
- A "Coffee with a FF" Open House is being planned for June or July.
- FLMFPD Auxiliary is holding a yard sale June 1-2nd @ Breen Community Bldg.
- A July Picnic is scheduled for 13th. @ Sta 1
- Mental Health 1st Aid class is scheduled for 27th July.
- Asst. Chief contacted someone about hauling gravel for Station 6 site.
- Ted said he had some culverts he would donate if the Department could use the size he has. Manhole covers are also going to be needed for stations 1 & 6.

Old Business:

- Action Item Review
- Ginny passed out layout drawing (plans) for Station 1 expansion that had been drawn up by Anne DeJong.
- Debbie is waiting on 2 bids per construction item needed for the LPEA Grant application. She is hoping to get in on the August Grant cycle.
- Contracts will be made with accepted bids
- Brent found that engineered plans are required for the expansion (per LaPlata County). Brent was referred to Bill Birza. Brent will try him.

New Business: None

With business concluded, the Meeting adjourned at 8:37.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District