

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
April 9, 2019**

**Attendance:**

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin.
Ginny DeJong	Asst.)
Paul Richardson	
Ted Stahl	

Debbie Lee called the meeting to order at 6:37 p.m.

**Minutes:** Minutes for the March 12 meeting were **approved** with a **Motion** from Ginny; **Seconded** by Debbie.

**Treasurer's Report:**

- The March financial reports were reviewed by the Board. Ginny **moved** to approve; It was **seconded** by Brent. Motion **Passed**.
- Checks were reviewed and signed

**Public Comment:**

None

**Office Managers Report:**

- The Board discussed the candidates running for the LPEA Board and voted.
- SDA half day seminar is being held in Durango on June 11. John, Brent, and Jeannine will be registered to attend.

**Fire Chief Report-Out:** Highlights are below:

- Banners are being used to invite/recruit interested persons to come check out our volunteer Department during trainings.
- Debbie picked up a used gurney Chief acquired from DFRA.
- Debbie will write a letter to CDOT asking for some tree pruning to be done for visibility by Station 2.
- The State denied the extraction equipment Grant.
- Ambulance and Medical Equipment Grant passed the Regional Board.
- Wildland training going well. 5 Responders passed the PACTEST (red card).
- The donated Expedition served well to transport Volunteers to training. Chief expects it will be an asset.

- 29 Responders on the Roster; 24 responded this rolling quarter; 8 responders on the largest call in March.
- The Department has 8 Board Certified EMTs; Baylee B. will take her National Registry Exam, April 25. After which the EMS Grant will reimburse for all the trainings; 2 in EKG class, 1 in IV class; Ted will refer someone interested to Chief for EMS. 11 attended the Four Corners Wildland Academy March 20-27.
- EMR in the wings; 1 FF@ DFRA training; EVOC, Chief Officers Training 3<sup>rd</sup>-8<sup>th</sup> of May; Wildland Saturdays will be the next 3 Super Saturdays; 3 will be going to the Colorado Summer Wildland Academy; Tri-State in Aug. 7 members going to participate in Gallup, NM. Cost estimate: \$3600, (Unfunded Requirement).
- 2 applications were handed out; One of them came to training; Baylee's Application will be formalized after her Driver's Record is received for FF Application, from JrFF.
- Station 1 bay heater was repaired; Station 3 Boiler was also; Brent inspected Station 4 and concludes that better insulation will make the difference for efficiency. Sta. 6 water tanks could be delivered as the weather improves.
- Getting the hydrants working is one of the goals this summer.
- Chief will be finding what Chief Evans wants for the 6 unit modulars from Upper Pine, Board was favorable to this.
- A "Coffee with a FF" Open House is being planned for May or June.
- Thursday evening and Station Saturday trainings are going well.
- The Auxiliary is sponsoring a community Easter Egg Hunt, April 20 @ Sta. 3.
- FLMFPD Auxiliary is holding a yard sale June 1-2nd @ Breen Community Bldg. Debbie suggested advertising it on KDUR Radio.
- A July Picnic is scheduled for 13th. @ Sta 1
- Mental Health 1<sup>st</sup> Aid class is scheduled for 27<sup>th</sup> July.

### **Old Business:**

- Action Item Review
- Jeannine said the Audit Exemption Application was on the desk @ State Office when she called.
- Ginny read the letter she composed to inform of the need for a Committee to oversee the Multi Use Recreational Area @ Sta. 1. Chief will bring copies of the letter to training to see who might be interested. The Committee Chair would report to FLMFPD's Board of Directors.
- Station 6 land lease from District 9R is at their attorneys.
- The Sta.1 building expansion was discussed at length. Debbie shared the document she'd drawn up with list of items & description for expansion. The

Board agreed it was a good idea and supported Debbie in applying for the LPEA Capital Improvement Grant. Any new considerations for the construction will be submitted to the Board via email. Brent has been working on the plan and gotten estimates on some of the items. He will oversee the project. Once he gets the bids he will submit to the Board and, if needed, call a special meeting to make decisions so the project can begin. The items in the plan that are priority are: dirt work, concrete, in floor heat prep, drying in, electrical, and East side garage doors walled in. There will be 2 bids per item & cost estimate on the plan. Brent needed the amount that the cost should not exceed. Paul felt that it would not need to exceed \$150,000. \$200,000 cap for the expansion was set. Anne DeJong will continue to help with drawing up the plans. A Conflict of Interest Notice will be sent to the Secretary of State for Richardson Construction.

- We will contact LPEA regarding the LED light rebate.

**New Business:**

- Debbie wrote a letter to the County Commissioners requesting an exemption clause be put in for FLMFPD as they write policy for ambulance licensing. They are considering making it the code for the drivers to be EMT's as well, which would hamper our District's efforts to provide timely aid while working to connect with DFRA for transport.

With business concluded, the Meeting adjourned at 10:00.



Respectfully submitted,

Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District