

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
March 12, 2019**

**Attendance:**

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Ginny DeJong	Absent: Ted Stahl(absent)
Paul Richardson (arrive 7:35)	

Debbie Lee called the meeting to order at 6:40 p.m.

**Minutes Approval:** Minutes for the January 15 Mtg. were **motioned** for approval by Ginny; **seconded** by Debbie. There was a **motion** from Brent to approve the minutes of the February 13 meeting (with correction of: on the last page- "we have 4 seats (10 members attending) re-worded to: "10 members attending the Academy in various classes". which was **seconded** by Debbie.

**Treasurer's Report:**

The February Financial Reports were reviewed, and checks were signed. Jeannine was asked to call Todd Beckstead and get a clarification on the purpose for AJE #2 coming up on the Transaction List. It was **motioned** by Brent and **seconded** by Ginny for approval; It was **approved**.

- It was noted, by Debbie, that money may need to be moved to the training budget line for the Tri-State FF Competition in Gallup in August.

**Public Comment:** None

**Office Managers Report:**

- It was reported that Todd Beckstead had completed the Audit Exemption Application which was presented to the board for review. The Board Members present, signed the authorization page. It will be submitted.

**Chief Report-Out:** highlights are below:

- Collaborating with DFRA for the Impact Fee Study is still possible.
- Reserve Status delayed pending more training and Prep work for volunteers.
- The grants Chief interviewed for 90/10 cost share for ambulance and equipment were approved at the financial waiver state level. Tomorrow Chief and Luke will meet with the Board in Durango and State Board in May as the next steps in the Grant approval process.

- 29 responders are on the roster; 22 responded in the rolling quarter; 7 responders were on the largest call in February. 1 application is out. 35 calls YTD.
- Training is ongoing: 3 EMT (Bailey Beals, Bill Zimsky, & Ben Sorensen) courses were completed and will be testing for the National Registry in May. The Grant will pay for it when it is completed; Brandon Little will be testing for his FFI state certification; Emergency Vehicle Operator Training (EVOC) is planned; Four Corners Wildland Academy Aztec/Ignacio is March 20-27. We have 4 seats in each of 7 classes with 10 attending. Fireline Medical Provider Course will have 4 EMT's attending in March.
- Tri-State Firefighter Competition/Training coming in August in Gallup, NM.
- Chief attended Officer Training January 25-31; another upcoming in May.
- Station 3 LED bay lights are producing good lighting with cost efficiency.
- The tanks and hydrants are expected to be in service this summer.
- FLMFPD's acquiring Upper Pine's 5 mobile units should be decided in April.
- Station 1's Board/Chief walk through was beneficial for ideas as to expansion.

#### **Old Business:**

Action Item Review:

Items were reviewed.

- Item 335 was created- to call Todd Beckstead for AJE #2 clarification.

#### **New Business:**

- Chief received approval from Board via email to accept 80/20 prior to grant review (2-27-19). The outcome for the Department was that they received 90/10 grant exception, which made the 80/20 not necessary.
- June 11<sup>th</sup> is the SDA Regional Conference held at DFRA
- A Grant Writing course @ \$50/person will be Mar.14<sup>th</sup>, Apr.3rd, or Jul 22nd.
- Debbie asked for thoughts on time, place and format for Mental Health 1<sup>st</sup> Aid class to be held: Other Board Members input was for, 1- 8 hr. class, possibly at the Grange Hall. Dates to look at: 22 Jun, 27 Jul, or 24 Aug.
- June 1-2 Auxiliary Yard Sale is scheduled.
- 13 July is scheduled for Fort Lewis Mesa FPD Picnic.
- Sta. 1 addition (50' x 80') floor plans (Anne DeJong drew up and Brent had drawn up) were discussed. It was agreed that pricing material and labor should begin. Brent agreed to manage the project and talk to Butch Knowlton with the county building department as to whether an engineer is going to be required.

- Meeting adjourned at 9:53 with a **motion** from Debbie and **seconded** by Brent.

A handwritten signature in blue ink that reads "Jeannine Glasby". The signature is written in a cursive, flowing style.

Respectfully submitted,

Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District