

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
February 12, 2019**

Attendance:

Directors: Paul Richardson	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Ted Stahl (via phone)	Absent: Debbie Lee (excused)
	Ginny DeJong (excused)

Paul Richardson called the meeting to order at 7:34 p.m. Meeting time had been revised to 7:30 and posted.

Minutes Approval: Brent **moved** that Minutes for the January 8 meeting be pushed to March for review and approval so all of those who had attended January meeting could be there to review them. Paul **seconded**. It was **approved**.

Treasurer's Report:

- The January financial reports were reviewed and discussed. There was a **motion** to approve by Brent and **seconded** by Ted. Motion **Passed**.
- Checks were reviewed and signed.

Public Comment: No public comment.

Office Managers Report:

- It was reported that Todd Beckstead who was engaged to handle the District's Audit Exemption Application has all the documentation he requested to do the Audit Exemption Application for 2018

Ted **moved** to suspend the Chief's Report until after Old Business. Brent **seconded**. It was **approved**.

Old Business:

Action Item Review:

- Station 4 was discussed regarding propane usage that seems excessive. Richard Dossey from Basin Coop checked for leaks and didn't find any.

Dustin Dehart came and checked furnace and found it functioning properly. Chief is still working on better weatherproofing. Board and Chief discussed different insulation options.

- Chief stated he would like to see the process for a Lease Agreement for Station 6 to be actioned again.
- Resolution 2019-0201: Resolution to Apply for a Grant, was formed, approved and signed, as the grant application process required a resolution. The grant for an ambulance, as requested Not to Exceed \$200,000, with the terms being 90/10 cost share being sought. If approved under these terms, The District's share, would be approximately \$20,000. The grant window is from June 2019 to June 2020. It will be put in motion for use in the year 2020, if possible. Ted **motioned**; Brent **seconded** for approval. It was **adopted**.
- Resolution 2019-0202: Resolution to Apply for a Grant, was formed, approved and signed. The grant procedure asked for a Resolution. This grant for medical equipment, is Not to Exceed \$100,000, with the terms being sought, 90/10 cost share. If approved under these terms, The District's share would be approximately \$10,000. Ted **motioned** for approval; Brent **seconded**. It was **adopted**.

Fire Chief Report-Out:

- Chief presented Adam Snyder's volunteer application for Board approval, **Motion** made by Brent and **seconded** by Ted, to approve. **Motion passed**.
- Chief has 2 applications handed out. JrFF Baylee Beals will transition into Volunteer status after her birthday.
- Chief, in talking with DFRA Chief Doughty as he expressed possibly looking into working for Impact Fee approval, brought up the possibility of joint interest and cost sharing in the process.
- Reserve Status, which the Chief had hoped to have in place for June responses/responders, has a delayed start due to the need for more Volunteer training and requirements to be met.
- 27 responders on the roster, with 23 responding in the rolling quarter; 9 responders on the largest call in January.
- Station 3- has led lights being installed in the engine bay; Station 1- will have a walk- through study by the Board on 2-20-19 for expansion ideas. Station 6 pads for the tanks have been made.
- Tanks and hydrants should be in service this summer.
- Chief expressed interest in possibly acquiring 5 GE mobile units that Upper Pine may let go. They will decide in April.
- Grant applications have been being worked on.

- Training is ongoing: 3 attending an EMT course, Brandon Little in FFI w/DFRA, CO Wildland Academy in CO Springs 7 - 12 of January, FFI & II w/ Cortez has already begun 0-seats (didn't hear about it in time), Chief's Course end of January (next one in May), EVOG training coming up, Four Corners Wildland Academy w/Aztec-Ignacio on 20-27 March, we have 10 members attending the Academy in various classes. HAZMAT FLM awareness level, postponed until Oct/Nov,
- Chief has been elected President, for one year, of the La Plata County Chief's Association.
- FLM will have 7 participating in the Tri-State FF competition Aug 2019 in Gallup, NM.

Debbie, who had a previous responsibility, phoned in to see if she was needed @ 8:50. It was decided meeting was almost concluded, so no need.

New Business:

- No new business

Meeting adjourned at 9:04 with a **motion** from Brent and **second** from Ted.

Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District